

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of April 23, 2012
DATE: April 20, 2012

PLEDGE OF ALLEGIANCE

Margo & Andrew Stiegel, Pleasantdale Elementary School

6. ORDINANCES

A. Sale by Auction of Village-Owned Property

Please be advised that the 2012 DMMC auction will be held on Saturday, June 9, 2012, at the DuPage County Fairgrounds, Wheaton. The Village of Burr Ridge has customarily disposed of surplus equipment at the DMMC auction, so as to minimize Village efforts marketing the sale of items with minimal value, and to assist the DMMC in generating operating revenue for the agency. This year, one vehicle is recommended for sale at the auction:

<u>I.D./SERIAL NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>MINIMUM VALUE</u>
1FAFP5325YG275291	2000	Ford	Taurus	\$500.00

It is our recommendation: that the Ordinance be approved.

7. RESOLUTIONS

A. Stormwater Award to Wildwood Homeowner's Association

The Burr Ridge Stormwater Committee has long been an advocate of private investment in the stormwater systems in Burr Ridge and has recently developed a Stormwater Improvement Award Program. Once per month, for the next several months, we will be recognizing residents, Homeowners' Associations and businesses that have made significant improvements to the quality of their detention ponds and stormwater systems over the past couple of years. The recipients of the award will receive a framed Resolution of Recognition from the Board of Trustees (see attached), their name on a plaque that will hang in the lobby of the Village Hall and a small stone monument that the Village will install on their property to commemorate their achievement. The purpose of this program is to draw attention to the work that was done in order to promote the need to maintain the over 100 privately owned ponds throughout the Village.

Tonight, the Village's Stormwater Committee wishes to acknowledge the Wildwood Homeowners Association on completing a stormwater improvement project, and to present them with a "Pond and Stream Beautification Award".

It is our recommendation: that the Resolution be adopted.

8. CONSIDERATIONS

A. **Contract for 2012 Road Program**

The Engineering Division of the Public Works Department has prepared the contract documents and solicited bids for the 2012 Roadway Resurfacing Contract in accordance with IDOT guidelines for projects financed in part with Motor Fuel Tax (MFT) funds.

Scope of Improvements in 2012 Roadway Resurfacing Program

Streets to be resurfaced as part of this year's Road Program include:

- Meadowbrook Drive
- Burr Ridge Industrial Commons (Grant, Heathrow, Rockwell)
- Windsor Court
- Commonwealth Avenue
- Fair Elms Avenue
- Central Avenue
- 60th Street
- Garfield Street (adjacent to Rustic Acres)
- Miscellaneous patching

Bituminous asphalt is a petroleum based material, so staff was concerned that the recent volatility of petroleum prices may contribute to rising costs of roadwork this year. Prices for hot-mix asphalt have increased, but the low bid proposal remains below the budget for the 2012 Road Program. The lowest responsive and responsible bidder is Brothers Asphalt Paving Company, of Addison, IL, with a bid of \$496,667.70. The engineer's estimate for the resurfacing program is \$526,898.40, so the low bid is 6% under the estimate. Due to the advancement of the letting schedule and continued competitiveness in the construction industry, staff is pleased that the Village has been presented with favorable pricing again this year.

Results of Road Program Bid Opening

Bids were opened publicly on April 19, 2012. Five (5) contractors submitted bids for the work, with the following results:

	Bid
Brothers Asphalt Paving, Inc.	\$ 496,667.70
Central Blacktop Co., Inc.	\$ 579,198.50
Chicagoland Paving Contractors, Inc.	No bid

Crowley Sheppard Asphalt, Inc.	No Bid
James D. Fiala Paving Co., Inc.	\$ 526,414.70
K-Five Construction Corporation	\$ 608,504.00
Schroeder Asphalt Services, Inc.	\$ 561,923.80
Engineer's Estimate	\$ 526,898.40

No errors or omissions were identified in the review of the lowest responsive and responsible bid. Engineering staff has previously worked with Brothers Asphalt and performance has been acceptable. All IDOT certifications are in order and properly documented for this contractor.

The Engineering Division finds that the lowest responsive and responsible bidder has submitted a complete proposal, that the contractor is reputable and in good standing, and that the Village has received competitive pricing for the 2012 Roadway Resurfacing Program.

It is our recommendation: that the 2012 Roadway Resurfacing contract be awarded to Brothers Asphalt Paving Company, of Addison, in the amount of \$496,667.70.

B. Community Survey Question & Answer

This is an item that will be placed on the agenda for the next several months. Mayor Grasso will present community-asked questions and answers that were generated through the recent Community Survey. The questions and answers will then be placed on our website.

C. Plan Commission Recommendation – Special Use (Z-06-2012: 590 Village Center Drive – Wok N’ Fire Restaurant)

Please find attached a letter from the Plan Commission recommending approval of a request by Wok N Fire Restaurant for a temporary outdoor sidewalk dining area. The petitioner intends to eventually construct a permanent deck at the rear of the restaurant but has not completed construction plans for the deck. Until such time that the deck can be planned and constructed, the petitioner would like to use temporary outdoor seating on the existing sidewalk in front of the restaurant. The owner of the Village Center also wants the permanent deck and will allow the temporary seating on the sidewalk for a one year period only.

The Plan Commission expressed their preference for the construction of the permanent deck in the back of the restaurant. However, based on the one year temporary approval, the Commission recommends approval of the special use. The petitioner initially requested both the deck and the sidewalk seating area but the Commission believed that was too much outdoor seating.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance granting the one year special use approval.

D. Plan Commission Recommendation – Special Use (Z-08-2012: 515 Village Center Drive – Starbucks)

Please find attached a letter from the Plan Commission recommending approval of a request by Starbucks for special use approval to allow Starbucks to sell wine and beer by the glass and to add an enclosed outdoor dining area.

Starbucks proposes to add wine and beer sales to enhance their evening business. They currently have an open seating area. In order to make the outdoor seating area available for customers who purchase wine or beer, the petitioner proposes to enclose and add to the outdoor seating area. Sales of wine and beer would generally be limited to after 2 pm and one glass per person at a time. No sales in volume would be permitted and all wine and beer would be poured behind the counter from bottles.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to prepare an Ordinance granting the one year special use approval.

E. Plan Commission Request – Public Hearing re Portable Signs in Business Districts

Please find attached a letter from the Plan Commission requesting authorization to conduct a public hearing to consider an amendment to the Sign Ordinance establishing regulations for portable sidewalk signs in retail districts. These signs are commonly used throughout the Village Center and County Line Square.

It is our recommendation: that the Board concurs with the Plan Commission and directs staff to schedule the public hearing.

F. Purchase Event Tent

The Village will once again host its popular “Concerts on the Green” summer music series at the Burr Ridge Village Center from June 8 through August 17, 2012.

Bands performing in outdoor venues require some type of stage covering to protect equipment from inclement weather. In lieu of costly weekly rental and installation, the Village opted in FY 2009-10 to purchase a gently used 20’ x 30’ frame tent in the amount of \$4,789.00. That tent no longer meets the needs of this event. The current eight-foot clearance limits visibility of the performers and is not the ideal aesthetic choice. Given the popularity of this event throughout the community and region, the Village’s Downtown Burr Ridge Events Planning Committee is recommending that the tent be upgraded for the 2012 series. \$18,000 was included in the FY 2012-2013 budget for this purpose.

The Events Committee discussed this matter over the course of several meetings and determined that the new equipment must:

- Withstand heavy wind loads and harsh weather conditions experienced on the Village Green
- Provide maximum visibility for the public to view performers
- Fit within space available
- Provide an aesthetic improvement

After carefully reviewing various products, two manufacturers were identified that would supply products within those specifications: Tentnology and Warner Shelter Systems, both located in Canada. Staff solicited proposals from both manufacturers and the attached quotes were received for the Warner Shelter Systems Domed Stage Cover and the Tentnology Saddle Span Tent. Village Staff, the Events Committee and Village Center Staff carefully reviewed both proposals and determined that the Warner Shelter Systems product best met the specifications.

At its April 10, 2012 meeting, the Downtown Burr Ridge Events Planning Committee unanimously voted to recommend that the Village Board award a contract to Warner Shelter Systems in the amount of \$16,088.12, which includes shipping, for the purchase of a SC-33 domed stage cover. Staff has confirmed with the manufacturer that the product can be delivered in time for an installation before the June 8 concert. As you will recall, the Village Center has pledged to donate \$10,000 to the Village of Burr Ridge to offset the cost of this equipment upgrade.

Contracts for tent installation/maintenance, sound and lighting will be proposed separately.

It is my recommendation: that the Village Board approve the recommendation of the Downtown Burr Ridge Events Planning Committee and award a contract to Warner Shelter Systems in the amount of \$16,088.12 for the purchase of a domed stage cover.

G. Order Squad Cars (Delivery after May 1, 2012)

The FY 12-13 Budget includes \$76,285 for the purchase of three (3) replacement patrol vehicles. Chief John Madden is recommending the purchase of two (2) 2013 Ford Utility Police Interceptor AWD Vehicles at the State purchase price of \$25,680 each and one (1) 2013 Sedan Police Interceptor AWD Vehicle at the State purchase price of \$23,125 from Landmark Ford, Springfield, IL. The two new Ford Interceptor Utility vehicles will replace one Ford Expedition and one Ford Crown Victoria. The Ford Police Interceptor sedan will replace a Ford Crown Victoria sedan.

The Ford Police Interceptor Sedan and Utility models are brand new for law enforcement. Both models are all wheel drive and have a fuel efficiency rating projected 20% greater than the Ford Crown Victoria sedans. The Ford Utility model is smaller and lighter than the Ford Expedition, but still provides us with the cargo room needed for specialized equipment that is necessary for the vehicles driven by supervisors and our one officer (Andrew Flentge) assigned to the NIPAS Mobile Field Force. Currently, Andrew's equipment does not fit into the trunk of a Crown Victoria.

The total purchase costs for the three vehicles is \$74,485.

It is our recommendation: that the recommendation to order three (3) replacement patrol vehicles in the amount of \$74,485 be approved.

H. FY 2012-13 Pay Plan and Salary Increases – Non-Union Employees

The FY 2012-13 Budget includes a 2% Cost of Living Adjustment for all (non-union) employees, plus a small Merit pool which allows for a 1% increase for those not at the top of the Pay Plan that Meet Expectations and a 1.5% increase for those that Exceed Expectations. No salary increase is awarded to an employee who does not Meet Expectations. The COLA and Merit increases this year amount to \$47,865. Included in this figure is a one-time promotional increase for Assistant to the Administrator Lisa Scheiner to move to the position of Assistant Village Administrator.

It is our recommendation: that FY 2012-13 Salary Increases for non-union employees, along with the FY 2012-13 Pay Plan, be approved.

I. Appoint Members to Restaurant Marketing Subcommittee

Mayor Grasso has recommended representatives from the following restaurants to participate on a seven-person Restaurant Marketing Subcommittee:

One-Year Term

Cooper's Hawk – To be determined
Capri – To be determined
Porterhouse – German Hernandez

Two-Year Term

Kirsten's – Kirsten Jepsen
Wok N Fire – Brian Donofrio
Topaz – Becky Fleck
Eddie Merlot's – Steve Singleton

It is our recommendation: that the recommendations for appointment

to the Restaurant Marketing Subcommittee be approved.

J. Renew Contract with Village Prosecutor

Attached please find a letter from Linda Pieczynski, Village Prosecutor, requesting renewal of her contract with the Village, with no increase in her current per-court session fee of \$185 for sessions of two hours or less and no increase in her hourly rate of \$135. For court sessions lasting more than two hours, the \$135 hourly rate will apply to time exceeding the original two hours.

It is our recommendation: that renewal of the contract for Village Prosecutor Linda Pieczynski be approved, effective from June 1, 2012 through May 31, 2013.

K. Raffle and Hosting Facility Licenses (Soaring Eagle Academy)

Enclosed is an application from Soaring Eagle Academy to conduct a raffle on June 30, 2012, as part of their fundraising event, as well as a letter requesting waiver of the fidelity bond requirement. Raffle tickets will be on sale beginning April 30, 2012. Also enclosed is a letter from Soaring Eagle Academy requesting that they be issued a hosting facility license to allow them to hold this event at their location.

It is our recommendation: that a Raffle and Chance License and a Hosting Facility License be issued to Soaring Eagle Academy, with the fidelity bond waived, for its June 30 raffle.

L. Proclamation - Motorcycle Awareness Month

The Village received an email from Eneyda Rodriguez, Public Relations Coordinator for A.B.A.T.E. (A Brotherhood Aimed Toward Education) of Illinois-South Suburban Chapter, requesting that the Village approve a Proclamation (enclosed) designating the month of May 2012 as "Motorcycle Awareness Month." A.B.A.T.E.'s goal is to raise awareness levels in all motorists that motorcyclists are returning to the roads and highways in greater number and, to this end, the organization is gaining support through Proclamations issued by local, county and state governments.

It is our recommendation: that the Proclamation be approved.

M. Targets for Action Update Report 2011-2013

Enclosed please find the Targets for Action report that was established during the Strategic Planning Workshop in September 2011, updated through the 1st Quarter 2012.

It is our recommendation: that the Quarterly 2011-13 Targets for

Action Report be received and filed.

N. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$338,925.14 for all funds, plus \$175,451.56 for payroll, for a grand total of \$514,376.70. The Vendor List includes the following special amount:

- \$66,460.18 – State of Illinois Treasurer for 83rd Street sidewalk construction
- \$11,700.00 – HD Supply Waterworks, Ltd. for Sensus iPERL water meters (100)
- \$28,560.00 – HD Supply Waterworks, Ltd. for Sensus SmartPoint type MXU

It is our recommendation: that the Vendor List be approved.